

# Service Plan for Electrical Installations in a work place.

## Proposal

Our service plan is designed to provide you with legal compliance, operating efficiency, effective maintenance and cost control.

### Planned/Preventative visits

By incorporating regular visits at agreed intervals (weekly/monthly) and at agreed times our engineers reporting to your nominated person shall advise of any items needing attention, such tasks being but not limited to;

- Emergency light testing
- Fire alarm testing
- Lamp replacement
- Electrical maintenance
- Advice in respect of electrical works
- General Health & Safety advice allied to electrical risks

### **The benefits are;**

- Relieves some of your responsibilities by placing some elements into the hands of trained persons.
- Knowing when you have any engineer calling so you are able to plan tasks, and not arrange as individual items.
- May enable some bulk purchase buying of consumable spares.
- Comprehensive recording of works completed.
- Traceable records of engineers training and qualifications.
- Compliance to Statutory Regulation
- 24/7 Availability of a reputable business

We tailor the above to your particular business/premises requirements

### Emergency Lighting

You may currently complete your own weekly testing however you may want to consider the annual inspection and test being completed by us, this we propose will be offered in accordance with BS5266 and to include a log book,

Let us survey the building(s) and quote a fixed price contract

### **Periodic Electrical Testing**

We offer this service and subject to your specific requirements we are able to advise costs in various different ways to suit budget techniques.

A sample report being provided on request.

Let us survey your premises and quote fixed price

### **Standard Day work arrangements**

We are able to offer our services on an ad-hoc basis and our current preferential rates for local businesses applicable until April 2013 are:

Charges commence on departure from our Lincoln or Peterborough base and are applicable until our return.

#### **Mon- Fri 7.30 am till 4.00pm**

Electrician

£ Please enquire

#### **Mon- Fri other hours and Sat am**

Electrician

£ Please enquire

#### **Sat pm and Sun**

Electrician

£ Please enquire

#### **Outside of normal hours call out**

£(Please enquire) minimum charge which includes the first two hours

We make no charge over and above hourly rates for emergency calls during normal working hours.

Materials are charged @ cost plus 20%

All of the above being strictly net and subject to vat at prevailing rate.

For further details or to arrange a survey then please do not hesitate to contact our teams at Lincoln or Peterborough.

Yours faithfully

**P M Scattergood**

**General Manager and Director**